



AUTUMN WOODS HOMEOWNERS' ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
JANUARY 11, 2021

Call to Order – The meeting was called to order at 6:35 PM by Karen Apa, President.

Roll Call – Karen Apa, Katherine Renn, Jill Lafrenz, Theresa Ronayne, June Starkey, and Nicole Plihal

Guests in attendance:

Jim Ronayne, Carrie Smallwood, Christine Visnic, Laurence Zeitlin, Linda Laguna, Lisa Daley, Mike Tartaglia, Ron Stappert, Steven Paley, John Pukus, Qunli Wu,

Disposal of Any Unapproved Minutes – The Secretary (Jill Lafrenz) distributed the minutes of the Board Meeting of Dec. 14, 2020 to the Board prior to the meeting. The Vice President made a motion to accept the minutes as printed and distributed, seconded by Theresa Ronayne, unanimously approved.

Presidents Report

Karen Apa had nothing new to report

Treasurers Report.

Katherine Renn, our new Treasurer reported

BB&T has approximately \$98,000 in the account and \$53,000 in the reserve account
\$39,000 in prepaid assets as of December 31st

Committees.

Compliance: Theresa Ronayne

Jim Ronayne reported the following as part of the Compliance Committee.

2 issues have been closed and 4 carried over

Please focus on cleaning driveways and walkways

Community Relations:

Nicole Plihal reported that Community Relations Committee is working on a new, new resident greeting letter. Lisa Daly is trying to set up pickle ball in the park on Friday nights

Architectural Committee: June Sharkey reported

She is still waiting for a resident to submit the roof color they will use.

Would all owners please make sure their addresses are easily spotted from the street

Maintenance: Karen Apa reported

There is a stressed palm tree at the entrance that will be evaluated

The LED lights on the basketball court will be worked on

Fencing at the pump station at the park and on Meadow lake east will be addressed

The Knox box will get going, there has been a little lag time

Old Business

Karen and Jill will work on the new directory

New Business

A letter will be sent out explaining lake issues. Christine Visnic has offered to collaborate in the writing of that letter to help make environmental issues clear. Sean VanDerGracht an Engineering Specialist II from Pinellas County Environmental Management will be at the next board meeting to discuss lake issues as well. It is the hope of the board that members of the community will study the letter and attend the February board meeting. When the community has had a chance to understand the issues, the board will seek homeowners input on decisions going forward.

Katherine Renn and Jill Lafrenz have to take a training course for new board members.

The Website will be updated and suggestions are welcome

At 7:44 Theresa Ronayne made a motion to close the members meeting. The motion was seconded by June Sharkey, the motion passed

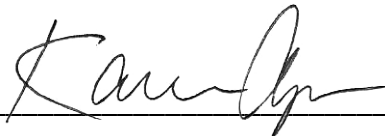
The meeting continued while compliance issues were discussed.

At 8:17 Theresa Ronayne made a motion to close the meeting, it was seconded by June Sharkey and the motion passed.

The next board meeting will be held on Monday, February 8, 2021 at 6:30 pm via Zoom.

Meeting adjourned at 8:17 pm.

Submitted by: Jill Lafrenz

Approved by:  _____

**Autumn Woods HOA
Balance Sheet
As of January 31, 2021**

	<u>Jan 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Operating - BB&T	149,945.21
1010 · Reserve MM	52,702.29
Total Checking/Savings	<u>202,647.50</u>
Accounts Receivable	
1100 · Accounts Receivable	40,561.16
Total Accounts Receivable	<u>40,561.16</u>
Other Current Assets	
Prepaid Insurance	
1502 · D&O and Crime	831.25
1503 · Workmans Comp	315.00
Total Prepaid Insurance	<u>1,146.25</u>
Total Other Current Assets	<u>1,146.25</u>
Total Current Assets	<u>244,354.91</u>
Other Assets	
1801 · Utility Deposit - Water	45.00
Total Other Assets	<u>45.00</u>
TOTAL ASSETS	<u><u>244,399.91</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · Prepaid Dues	293.81
2300 · Unallocated Dues	122,345.66
Total Other Current Liabilities	<u>122,639.47</u>
Total Current Liabilities	<u>122,639.47</u>
Total Liabilities	<u>122,639.47</u>
Equity	
Reserve Funding	
3010 · Basketball Ct. Resurfacing	700.00
3011 · Tennis Ct. Resurfacing	5,500.00
3012 · Paving at Park	3,500.00
3013 · Windscreen Tennis Court	40.00
3020 · Reserve - General	17,814.36
3040 · Lake Erosion	4,000.00
3049 · Trees	4,900.00
3057 · Fence	816.00
3061 · Legal/Defense	15,197.64
3080 · Interest	234.29
Total Reserve Funding	<u>52,702.29</u>
3200 · Retained Earnings	61,978.17
Net Income	7,079.98
Total Equity	<u>121,760.44</u>
TOTAL LIABILITIES & EQUITY	<u><u>244,399.91</u></u>

**Autumn Woods HOA
Profit & Loss Budget Performance
January 2021**

	<u>Jan 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Income				
4010 · Maintenance Fees	11,122.00	11,122.00	0.00	133,468.00
4030 · Interest - Operating	1.10	50.00	-48.90	600.00
4040 · Interest - Reserves	0.45			
4080 · Reserve Interest Allocation	-0.45			
4090 · Estoppel Income	0.00	104.00	-104.00	1,250.00
4500 · Prior Year Carryover	1,358.00	1,358.00	0.00	16,300.00
Total Income	<u>12,481.10</u>	<u>12,634.00</u>	<u>-152.90</u>	<u>151,618.00</u>
Expense				
Grounds Maintenance				
5012 · Security Sheriff Dept.	0.00	985.00	-985.00	11,850.00
5110 · R & M - General	0.00	167.00	-167.00	2,000.00
5116 · R & M Supplies	0.00	42.00	-42.00	500.00
5210 · R & M Electric	0.00	167.00	-167.00	2,000.00
5211 · Basketball Court	0.00	21.00	-21.00	250.00
5212 · Paving	0.00	83.00	-83.00	1,000.00
5213 · Tennis Court	0.00	42.00	-42.00	500.00
5214 · Back Entrance Refurbish	0.00	208.00	-208.00	2,500.00
5215 · Front Entrance LED Lighting	0.00	417.00	-417.00	5,000.00
5216 · Park Upgrades	0.00	167.00	-167.00	2,000.00
5230 · Holiday Decorations	0.00	292.00	-292.00	3,500.00
6211 · Lawn Service	0.00	1,167.00	-1,167.00	14,000.00
6212 · Weeds/Fertilizer/Insects	0.00	417.00	-417.00	5,000.00
6213 · Flowers/Mulch/Sod	0.00	250.00	-250.00	3,000.00
6214 · Trees	0.00	417.00	-417.00	5,000.00
6219 · Irrigation Repairs	0.00	167.00	-167.00	2,000.00
6222 · Lake Treatments	400.00	583.00	-183.00	7,000.00
Total Grounds Maintenance	<u>400.00</u>	<u>5,592.00</u>	<u>-5,192.00</u>	<u>67,100.00</u>
Utilities				
7003 · Electric	1,078.63	1,000.00	78.63	12,000.00
7009 · Water	438.22	467.00	-28.78	5,600.00
7011 · Trash	2,560.00	2,625.00	-65.00	31,500.00
7015 · Cable/WiFi	0.00	83.00	-83.00	1,000.00
Total Utilities	<u>4,076.85</u>	<u>4,175.00</u>	<u>-98.15</u>	<u>50,100.00</u>

**Autumn Woods HOA
Profit & Loss Budget Performance
January 2021**

	<u>Jan 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Administrative				
8110 · Insurance - General	0.00	358.00	-358.00	4,300.00
8111 · Insurance - Workers Comp	52.50	54.00	-1.50	650.00
8112 · Insurance - D&O/Crime	166.25	161.00	5.25	1,933.00
8210 · Legal & Professional	0.00	417.00	-417.00	5,000.00
8211 · Legal - Litigation	0.00	417.00	-417.00	5,000.00
8212 · Legal-Liens/ Foreclosure	0.00	417.00	-417.00	5,000.00
8220 · New Resident Greeting	0.00	83.00	-83.00	1,000.00
8221 · Social Events	0.00	83.00	-83.00	1,000.00
8310 · Taxes/Corp Annual	0.00	6.00	-6.00	75.00
8410 · Accounting & Bookkeeping	125.00	150.00	-25.00	1,800.00
8415 · Accounting - Audit	0.00	250.00	-250.00	3,000.00
8510 · Admin. Expenses	175.53	83.00	92.53	1,000.00
8511 · Website	199.99	42.00	157.99	500.00
8512 · Meetings	0.00	12.00	-12.00	150.00
8513 · Admin. Misc.	0.00	83.00	-83.00	1,000.00
8514 · Bank Fees	0.00	46.00	-46.00	550.00
Total Administrative	<u>719.27</u>	<u>2,662.00</u>	<u>-1,942.73</u>	<u>31,958.00</u>
Reserve Allocations				
9020 · General Reserve	205.00	205.00	0.00	2,460.00
Total Reserve Allocations	<u>205.00</u>	<u>205.00</u>	<u>0.00</u>	<u>2,460.00</u>
Total Expense	<u>5,401.12</u>	<u>12,634.00</u>	<u>-7,232.88</u>	<u>151,618.00</u>
Net Income	<u><u>7,079.98</u></u>	<u><u>0.00</u></u>	<u><u>7,079.98</u></u>	<u><u>0.00</u></u>

**Autumn Woods HOA
Check Detail
January 2021**

Type	Num	Date	Name	Account	Amount
Check	FT	01/11/2021	Bank Statements	1001 · Operating - BB&T	-1.50
				8510 · Admin. Expenses	1.50
TOTAL					<u>1.50</u>
Check	2072	01/01/2021	Palm Beach Aquatics	1001 · Operating - BB&T	-400.00
				6222 · Lake Treatments	400.00
TOTAL					<u>400.00</u>
Check	2073	01/01/2021	David W. Ormiston, CPA	1001 · Operating - BB&T	-125.00
				8410 · Accounting & Bookkeeping	125.00
TOTAL					<u>125.00</u>
Check	2074	01/05/2021	Waste Connections of Florida	1001 · Operating - BB&T	-2,560.00
				7011 · Trash	2,560.00
TOTAL					<u>2,560.00</u>
Check	2075	01/05/2021	Duke Energy	1001 · Operating - BB&T	-159.56
				7003 · Electric	42.31
				7003 · Electric	14.43
				7003 · Electric	102.82
TOTAL					<u>159.56</u>
Check	2076	01/13/2021	Beverly Pizzano	1001 · Operating - BB&T	-174.03
				8510 · Admin. Expenses	174.03
TOTAL					<u>174.03</u>
Check	2077	01/13/2021	Karen Apa	1001 · Operating - BB&T	-199.99
				8511 · Website	199.99
TOTAL					<u>199.99</u>

Autumn Woods HOA

Check Detail

January 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Check	2078	01/13/2021	Pinellas County Utilities	1001 · Operating - BB&T	-438.22
				7009 · Water	146.39
				7009 · Water	187.55
				7009 · Water	89.06
				7009 · Water	15.22
TOTAL					<u>438.22</u>
Check	2079	01/13/2021	Duke Energy	1001 · Operating - BB&T	-919.07
				7003 · Electric	919.07
TOTAL					<u>919.07</u>